

FREQUENTLY ASKED QUESTIONS FOR: SCHOOL VISIT / CONTACT CHECKLIST

Name of School: T. Byrd Training Center

Phone #: 609) 484 – 9356

Web Site Address: www.tbyrdcenter.com

School Representative: Veronica McCoy

- ✦ Are there any prerequisites, skills, or equipment needed before starting the course?
All students must have a 9th grade reading and comprehension level to become a student. There are no other requirements.
- ✦ What are the admissions requirements? **9th grade reading and math level**
- ✦ How long is the course? **270 hours - Orientation week, 12 weeks
(11 weeks training, Finals week 12)**
- ✦ What is the daily class schedule? **9:00am to 4:00 pm Monday through Wednesday
Hybrid hours: Thursday and Friday at your discretion**
- ✦ Will the schedule change during the course? **No**
- ✦ Does the course have an internship or work-study program? **No, students seek employment**
- ✦ Is the equipment the same or nearly the same, as the equipment you will use on the job?
Meets current industry standards
- ✦ Will you be able to practice on the same equipment after classes?
Yes, Tutoring is provided daily during the hours of 3:30pm and 4:00pm
- ✦ Describe the school's placement assistance: (How do they help you get a job?)
You will be required to begin job search in week 3 after successfully completing your resume and job search letters. Students will e-mail, post, apply online or fax three resumes per day for a weekly job search grade and b-weekly job search report.
- ✦ About how much homework or study after class is necessary each day?
Depends on student level, most assignments are completed in class, however hybrid hours for homework assignments are Thursday and Friday at your discretion, but must be completed by the coming Monday!
- ✦ How much does the program cost? **Ms Office Professional and Quick Books \$5,000.00**
- ✦ Will you have to pay any money yourself? **Call the T.Byrd Center for details 609-484-9356**
- ✦ How long has the school been in business? **Since 1990**
- ✦ Is the school close to a bus route? **YES Route: 509 Train Route: YES**
- ✦ Does the school have accommodating parking? **YES**
- ✦ What types of jobs have other students ended with and were the jobs training related?
Hourly and/or yearly wages for prior students: \$12 -- \$18 per hour