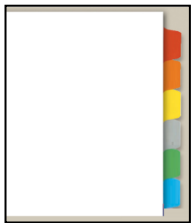













## SCHOOL SUPPLIES LIST



### **COURSE: Microsoft Office Professional and Quick Books**

-  Access to a desktop or laptop computer from home
-  Access to a fully functioning printer with ability to print daily and a minimum of one ream of regular printing paper
-  1 set of ear buds
-  1 notebook – minimum 70 sheets
-  1 box of paper clips or post its
-  Two 3 inch three ring binders
-  2 six tab index sets
-  2 plastic pocket file folders (1 red and 1 blue)
-  2 Pencil, 2 pen, 2 highlighter, 1 glue stick, 1 scissors, 1 colored pencils
-  1 flash drive – minimum 2 gigs (can be purchased from T.Byrd)
-  1 school bag to carry everything

\*\*\* The majority of these school supplies may be purchased at your local Dollar Tree stores.